



OPERATIONAL MEMO

TITLE:	SB 19-238 COMPENSATION INCREASE FOR HOME CARE PROFESSIONALS NOTIFICATION
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	JANUARY 28, 2020
DIVISION AND OFFICE:	BENEFITS AND SERVICES MANAGEMENT DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	PERSONAL CARE, HOMEMAKER, IN-HOME SUPPORT SERVICES
KEY WORDS:	SB19-238, HOME CARE AGENCIES, PERSONAL CARE, HOMEMAKER
OPERATIONAL MEMO NUMBER: HCPF OM 20-007	
ISSUE DATE: JANUARY 28, 2020	
APPROVED BY: COLIN LAUGHLIN	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to provide instructions for Home Care Agencies required to notify employees of compensation increases and minimum wage per Colorado Revised Statute number 25.5-6-1601 et seq., C.R.S. (2019).

Information:

The Colorado Department of Health Care Policy and Financing (HCPF), in collaboration with the Training Advisory Committee, has developed the Compensation Increase for Home Care Professionals letter.

Home Care Agencies providing homemaker or personal care services must distribute the letter to workers by **March 2, 2020**.

Distribution through at least two notification methods is required. Notification methods include but are not limited to text messages, emails, phone calls, letters, posters, notice with pay statements, etc. Agencies must document receipt of the letter by the employee.

Agencies are encouraged to provide specific details to employees regarding the compensation increase and minimum wage as authorized by Colorado Revised Statute number 25.5-6-1601 et seq., C.R.S. (2019).

Attachment(s):

Compensation Increase for Home Care Professionals Letter

[Senate Bill 19-238](#)

Department Contact:

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